

Bill List Amendment

Amended/Check Date: 9/14/21

Requesting Department: Commissioner Simmons

Vendor Name: Daniele Spence

Purchase Order # 21-10414 Payment Requested \$ 378.00

Description: Reimbursement for Constant Contact Membership Fee

Reason for Amendment: To avoid membership lapse

Dep. Little Attached 09/14/21

Department Head Signature Date

Approved:

AB 09/14/21

Administrator Date

Sherry N. Henderson 09/14/21

Treasurer Date

Fwd Copies to:
Clerk of the Board
Treasurer

County of Gloucester Purchasing Department

PO Box 337, Woodbury, NJ 08096
(856) 853-3420 • Fax (856) 251-6777

PURCHASE ORDER / CAF CERTIFICATE AVAILABILITY FUNDS

THIS NUMBER MUST APPEAR ON ALL INVOICES

NO. 21-10414

ORDER DATE: 09/14/21
REQUISITION NO: R1-07716
DELIVERY DATE:
STATE CONTRACT:
ACCOUNT NUM:

GC COMMISSIONER'S OFFICE
2 SOUTH BROAD ST., 3RD FLOOR
WOODBURY, NJ 08096
856-853-3390

DANIELE SPENCE
EMPLOYEE

VENDOR #: DSPENCE

SALES TAX ID # 21-6000660

QTY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	REIMBURSEMENT FOR CONSTANT CONTACT MEMBERSHIP FEE	1-01-20-110-001-20921 Meetings, Memberships and Dues	378.0000	378.00
			TOTAL	378.00

CLAIMANT'S CERTIFICATE & DECLARATION

I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

X

VENDOR SIGN HERE

DATE

TAX ID NO. OR SOCIAL SECURITY NO.

DATE

MAIL VOUCHER WITH INVOICE TO THE "SHIP TO" ADDRESS

RECEIVER'S CERTIFICATION

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

DEPARTMENT HEAD

DATE

APPROVAL TO PURCHASE

**DO NOT ACCEPT THIS ORDER
UNLESS IT IS SIGNED BELOW**

Rosemary Gendron
TREASURER / CFO

QUALIFIED PURCHASING AGENT

VOUCHER COPY-SIGN AT X AND RETURN FOR PAYMENT

BOARD OF
COUNTY
COMMISSIONERS

COUNTY OF GLOUCESTER

DIRECTOR
OF THE
BOARD OF COUNTY
COMMISSIONERS

Robert M. Dammingier



COUNTY COMMISSIONER
Heather Simmons

PO Box 337
Woodbury, NJ 08096

Phone 856.853.3378
Fax 856.853.3396

hsimmons@co.gloucester.nj.us

www.gloucestercountynj.gov

New Jersey Relay Service-711



9/14/2021

Tracey Giordano
Gloucester County Treasury Department
2 South Broad Street
Woodbury, NJ 08096

Dear Tracey,

Attached is the invoice paid by Daniele Spence for the yearly subscription to Constant Contact for my office. Please reimburse her accordingly, and please set up this account to be paid through the County moving forward. Thank you-

Heather Simmons
Commissioner
Gloucester County



Invoice

County of Gloucester- Commissioner
Simmons
Attn.: Heather Simmons
PO Box 337
Woodbury, NJ 08096
US
8568533378
www.gloucestercountynj.gov

Invoice Number: HWG7HBDBB25721

Invoice Date: 09/14/2021

Username: commissionersimmons@co.gloucester.nj.us

Description	Amount
Constant Contact - Email Plus	
Prepay for 30% Off-12 Months 0 - 500 Contacts	\$378.00

AMOUNT PAID: **\$378.00**